



**Admissions and Registration Council
Lake Washington Technical College
February 6-8, 2008
Winter Agenda**

Wednesday, February 6, 2008

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| 1:00 – 1:45 | Welcome and Announcements – Chris Melton
Ice Breaker – Becky Riverman

Welcome to Lake Washington Technical College |
| 1:45 – 2:15 | CIS Report
Brian Dahl, Director of Support Services |
| 2:15 – 2:30 | Break |
| 2:30 – 4:00 | National Student Clearing House
Clearinghouse Transcript Processing
Dannette Sullivan |
| 4:00 – 4:30 | Question Box – Lynn Lawrence |
| 5:30 – 6:30 | Hospitality & Networking

Dinner on your own |



Thursday, February 7, 2008

8:00 – 8:30	Continental Breakfast
8:30 – 9:00	Mentoring Taskforce
9:00 – 10:00	Archive & Records Management
10:00 – 10:30	Break
10:30 – 11:30	After the Disaster: A Panel Discussion
11:30 – 12:00	Liaison Reports ACC – Candy Lacher BAR – Judy Richardson Distance Learning – Shawn Miller IC – Janelle Miner WARP – Lynn Lawrence Women's Programs & Student Programs - Debbie Faison Career/Employment Services – Laura Westergard ICRC – Scott Copeland Disabilities – Sally Wagoner FAC – Rae Ellen Reas Multicultural Services – Laura Westergard WSSSC – Barbara Kavalier
12:00 – 1:00	Lunch at Lake Washington Technical College
1:00 – 2:00	FERPA Tools & Best Practices
2:00 – 2:15	TBA
2:15 – 2:45	State Board Report
2:45 – 3:15	Break
3:15 – 4:00	Tour of LWTC
4:00 – 4:30	Question Box – Lynn Lawrence
5:30 – 6:30	Hospitality & Networking Dinner on Your Own



Friday, February 8, 2008

8:00 – 8:30	Continental Breakfast
8:30 – 9:30	Residency
9:30 – 11:30	Professional Development Living With Change Jane Benson - Department of Personnel
11:45 – 12:00	Question Box & Door Prize – Lynn Lawrence

Have a safe trip!