

MINUTES OF ARC CONFERENCE WINTER 2009

Meeting was held on Elluminate on February 26, 2009

The meeting was called to order by Lynn Lawrence, President, at 10:00 A.M.

Lynn thanked everyone for attending via Elluminate. This is a new experience for all of us.

New Members were introduced: Kim Marshall, Clark College

Lynn reminded everyone about the Spring Meeting to be held in Walla Walla and hopes that everyone can attend. So far 17 members have committed.

STATE BOARD REPORT – Cynthia Torres-Jimenez

- Technology Update. A printed version of the Strategic Technology Plan is now available at <http://www.sbctc.edu/college/g-strategictechplan.aspx>. The plan is getting a lot of attention in Olympia to re-look how the system is used across the state.
- Elluminate. Many other councils and commissions are using this technology and the usage continues to grow. It's free for anyone in the system.
- WAOL Technology Fees. The SBCTC has significantly reduced the Washington Online (WAOL) technology fee. The new fee will save colleges money and may be an incentive for colleges to use the WAOL ANGEL. The new fee is effective Winter quarter 2009.
- Legislation. Cynthia talked about the bills that may be of interest. For the complete summary of the latest bill status reports, Legislative news, or one-page summaries, visit the SBCTC web site at http://www.sbctc.ctc.edu/college/1_index.aspx#legisnews
- Other Information. Cynthia reported on the Higher Education Opportunity Act on Textbook Price and Transparency; Achieving the Dream State Policy Audit; the Opportunity Grant; the CHECKOUTACOLLEGE.COM update, and the Council website template (SBCTC Hosted Pages). See the SBCTC Report on the ARC web site for Spring 2009.
- Budget Update. At present SBCTC does not know the bottom line for the budget. It is anticipated that the information will be known on March 19th. See details in the SBCTC Report. Major elements of the Governor's proposed supplemental, operating, and capital budgets are described in the report:
 - 2009 Supplemental Operating Budget Request for the CTC system
 - Governor Proposed 2009-2011 Operating Budget for the CTC system
 - Governor Proposed 2009-2011 Capital Budget for the CTC system
 - Additional Observations

There is a lot of legislative interest in proposals from the community and technical college system. They understand the critical role the community and technical colleges play in the state's economic recovery, and are very supportive of our initiatives.

CIS REPORT – Juanita Morgan

Go Forward Project. The current system is being looked at to determine where we want to go in the future. Information is being collected for the new system and will be provided in a report on April

9th. A project web site is available for updates, information, documents, timeline, and participant preparation. <http://www.collegiateproject.com/sbctc/>

Advantiv.com is conducting the survey. It takes time to complete, but it can be done a little bit at a time. If you haven't seen the email, check your junk mail. After the decision is made as to which option, the next phase will be to launch a second RFP for implementation of the selected solution.

Degree Audit Project. The Common Course Numbering is complete and in production at BCC. Log-in for the audit will be through an account management system, not through SMS. The project web site is at <http://www.cis.ctc.edu/wctc/DegreeAudit/index.htm> for updates and the current plan for release to all colleges. Juanita expects to start regional hands-on training in June.

Questions were asked about student and advisor log-ins. Students continue to use their SID and PIN, and advisors log-in with the web link. The audit is not accessible during production time and students will not be able to run an audit at that time.

Juanita will send a list of things to do in preparation for the training. This information will also be on the web site.

SMS Enhancements. The web site is updated on Fridays. Four enhancements have been implemented and two are in progress. The coding has been completed for IBEST and bug fixes for all applications. The test score uploads have been fixed for the internet based COMPASS. The transcript comments that were missing have also been corrected. For status of enhancements visit <http://www.cis.ctc.edu/wctc/dev/ndex.htm>

BUDGET REDUCTIONS DISCUSSION – Lynn Lawrence

Lower Columbia has closed their campus in Woodland and salaries are frozen until 2010. The President is giving information at all staff meetings.

Shoreline has a 10-15% cut and is losing 12-18 classified staff and 17-19 faculty.

Lake WA Technical College had initial cuts with layoffs.

Highline closed their child care center and the Federal Way programs and center. One tenure track faculty was eliminated, two administrative level positions eliminated, and a number of classified and exempt staff.

WSU is offering early retirement by-outs. It was thought that retirement could also be offered to classified, but Nancy DeVerse said that they can't do it for classified staff.

Lynn suggested putting budget discussions on the agenda again for the Spring Conference.

RESIDENCY – Sheryl Anderson

Sheryl's microphone on Elluminate was not working so she was unable to give her report.

FERPA – Lynn Lawrence

Lynn will report on FERPA at the next meeting. There have been issues about emailing students and including their SIDs. A survey will be sent out to everyone later in March to find out how others are handling this on their campuses.

ARC BUSINESS MEETING – Lynn Lawrence

Approval of Minutes - Lynn reported that the Minutes from the Fall meeting were just posted on the web site this morning. After taking time for everyone to read through the minutes, Chris Melton moved that they be accepted as written. The motion was seconded, and the minutes from the Fall 2008 meeting were unanimously approved.

Treasurer's Report – Carlos Delgadillo

The treasurer's report will be available on the web site. There is a balance of \$3,452.96 as of 2/26/09. A question was asked about refunds if someone does not attend the conference. Carlos said this is noted at the bottom of the Treasurer's Report. "Registration fee returned upon request only if ARC meeting revenues exceed expenditures." Chris Melton asked if we need to approve this or is it informational. Lynn believes that it does not require approval. Laura Westergard believes it is part of the report and does not need approval. Lynn said that the statement will stand on the report unless there is further discussion. There was no further discussion.

Carlos suggested that the Treasurer's Report be attached to the Minutes so that approval of the Minutes will also be approval of the Report.

Old Business – None

New Business – Chris discussed the nominations for 2009-2010. The Board positions of President-Elect and Secretary will be nominated and voted on at the Spring Conference. If there is anyone interested in serving, please send your name or your nomination to Chris Melton. So far there are two who have stepped forward: Bobbie Nelson for President-Elect and Bonnie Ellis for a 2nd term Secretary.

Laura Westergard reminded everyone about the WaACRAO Conference on April 3rd held at Renton Technical College. It begins at 8:30a and ends a 4:00p. She handed out a flyer with the agenda and sessions offered during the day. It is an excellent professional development option and also a great opportunity for networking. The early deadline is March 2nd. Additional information is on the WaACRAO web site.

LIAISON REPORTS

ACC – Candy Lacher

The winter meeting included ITV for outlying sites, but took an hour before everyone was connected. There was discussion about the budget and how it would affect advising and students. Candy will send notes to the listserv.

ICRC – Nancy Deverse

Nancy did not attend the meeting in the fall. The next meeting is in April after ARC's Spring Conference. She will send a written report.

BAR – Judy Richardson

They met using Elluminate and discussed a budget workshop at Renton with training as a focus. They plan on having robust topics for next year.

Career/Employment Services – Joan Kammerzell

No present.

Disabilities – Sally Waggoner

Not present.

DLC Distance Learning – Shawn Miller

There is a state-wide discussion whether to convert to the ANGEL product under one contract. It will save a lot of money if it is done state-wide.

FAC – Rae Ellen Reas

Not present.

WARP – Lynn Lawrence

The next meeting is March 26th at Clark College. Discussions will include enrollment management and the budget. She will post the minutes on the web.

IC – Diane Coleman

Not present.

Multicultural Services – Laura Westergard

They are planning for the Student of Color conference at Yakima CC April 16 & 17. It is the first one after a couple of years because of litigation. They are very excited about the conference.

Women's Programs & Student Programs

Lynn asked if someone would like to volunteer as the liaison for these programs.

Technology Transformation Taskforce – Betsy Abts

Betsy will send information to the web site.

WSSSC (WA State Student Services Commission) – Mary Harding

Mary said how appreciative the Commission is that ARC has cut down on travel and is using Elluminate to meet. Lynn is doing a great job with the white board and running a fantastic meeting. Mary reported that WSSSC met in the Fall and Winter and had a lot of discussion on student conduct issues. They are working with the AG to clarify on how to handle these issues. The FAM implementation was not smooth and still is having issues. They are advocating for more training and ask that financial aid colleagues be patient as they work with the new system. There was a lot of time spent on the legislative news and the budget. Many years have been spent developing student services and programs, and no one knows what will happen and how it will affect the students. In the Fall the AG spoke about border patrol going into the classrooms, but not during class time. Mary will send information about the proposed meeting dates.

There being no further business or reports, Lynn Lawrence adjourned the meeting at 11:58 A.M.

Respectfully Submitted,

Bonnie L. Ellis, ARC Secretary 2007-2009