

## **MINUTES OF ARC SPRING QUARTER 2008 MEETING**

Held at the Yakima Convention Center on April 11, 2008

Washington State Student Services Commission Statewide Conference

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The meeting was called to order at 10:00 AM by Chris Melton, President.

New attendees were welcomed from Skagit Valley College, North Seattle Community College, South Seattle Community College, Grays Harbor, and Bellevue Community College.

Betsy Abts announced the WaACRAO conference coming up on May 15 & 16 with a pre-conference workshop the first day. Registration is available for the web site. This conference is a great opportunity to connect with the 4 year institutions.

### LIAISON REPORTS

- Candy Lacher, ACC (Advising & Counseling Council) – The resolution was sent to WSSC requesting the Degree Audit be made available for all the community colleges. Steve Bays will carry this forward.
- Judy Richardson, BAR Budget Accounting & Reporting Council – No report. It will be sent out on the listserv.
- Shawn Miller, DLC (Distance Learning) – Not present.
- Janelle Miner, IC (Instruction Commission) – The ATC approved the MRP for construction management. The technical colleges' tuition rates are being discussed to have their rates more in line with the community colleges.
- Lynn Lawrence, WARP – A meeting was held at Lower Columbia Community College in March. Brian Dahl will report on this meeting at the ARC Fall Meeting.
- Debbie Faison, Women's Programs & Student Programs – Not present.
- Laura Westergard, Career/Employment Services – The minutes have been sent out from the last meeting. Employment services is meeting this week.
- Betsy Abts, (Technology Transformation Taskforce – Cable Green emailed the final copy of the plan. Information is posted on the State Board web site, and there is also information about the request for financial funding of what is needed to develop a college wide system. Yakima is interfaced with CIS, why can't we all have it?
- Scott Copeland, ICRC (Intercollege Relations Commission – Not present.
- Sally Wagoner, DSSC (Disability Support Services Council) – After 8 years of discussions, agreement has been reached with DVR. With the system-pool tracking reports can be accessed and funding will be distributed according to the needs. Discussions continue on the issue of math substitutions.

- Rae Ellen Reas, FAC (Financial Aid Council) – Not present.
- Laura Westergard, Multicultural Services – The multicultural conference was cancelled this year because the Double Tree Center was having trouble with diversity of the staff and economic issues.
- Steve Bays, WSSSC (WA State Student Services Commission) – Not present.

## QUESTION BOX

1. *Since late S/U and Audit grade changes don't get passed through to WAOL, how do you handle this at your college?* At the time of enrollment, students have to state that they are taking a class S/U. At some colleges, it is corrected when students come and say that there is an error.
2. *If your campus is a GED exam site, do you post the GED to your transcript?* Discussions included that a GED legally can't be posted on the transcripts, and that a GED and college courses can't be mixed.
3. *How do the new FERPA regulations, that came over the listserv from SBCTC, affect us?* Few individuals have read it. One person stated that they are trying to require the community colleges report to the parents of underage students. Not much else has changed.
4. *If you are charging fees to Running Start students, what fees are you charging?* Most colleges charge technical fees.
5. *Do you allow students to use more than one waiver per quarter (i.e., the employee waiver and the veterans)?* Yes, as long as it works in the system, and it is indicated what the waivers are for. Sometimes the system won't allow both. It was thought that it will work if EQ is used with each waiver. It was also suggested to use the brackets and change the fee.
6. *Has anyone noticed any problems with the ampersand in the Compass testing print out?* It has been noticed by some that it comes out as an underscore for the Compass report.

## DISCUSSIONS

- Web Applications – the State has been having problems and are losing applications. The CIS knows about it and is checking on it. It was not fixed as of 4 days ago. Chris will check further into this issue.
- How many have completed Common Course Numbering on their campuses? Columbia Basin is doing theirs in Winter 2009 quarter. Green River has not done anything yet. Highline is pending. Bellevue is doing CCN in Summer 2008 quarter. Everyone thought it was mandatory and wonder what will happen if some do and some don't. There is strong faculty resistance and the last it was heard, Tacoma is not using CCN. The last Legislative session brought up the CCN and it is going to happen. It is best to do it now. Nancy has not received a response yet on how new courses will be added.

- The location for the Winter ARC meeting was discussed. Lynn suggested Rainbow Lodge. When she contacted them, they said they are very strict on how many people occupy the building. The limit is 57 attendees. Most agreed that they like going to different campuses. The pros and cons of the Lodge and various campuses were discussed, and after a show of hands, Cascadia and Lower Columbia are the possibilities.
- The meeting dates for next year are: Fall meeting at Renton Technical College on October 22, 23, and 24. Winter meeting at Cascadia or Columbia Basin on February 4, 5, and 6. Spring meeting at Walla Walla on April 8, 9, and 10.

### STATE BOARD OF COMMUNITY & TECHNICAL COLLEGES

Ronelle Funk introduced Cynthia Torres-Jimenez who will be bringing information to the council meetings. Cynthia will give general reports from the SBCTC and Legislative information.

The Legislative session came to an end on March 13, 2008. Information is on the web site regarding the bills passed and those that did not.

### BUSINESS MEETING

Chris announced that Debbie Nutt is retiring from maintaining the web site for ARC. Everyone is very appreciative of her work for the past three years. Shawn Miller will take over these duties for next year.

The Minutes from the Winter Meeting were approved as written.

Nominations were placed on the ballot—Carlos, Joan Kammerzell, and Gail Winkleman for Treasurer; Laura Westergard and Cindy Lauderback for President Elect.

After the votes were counted, Laura was congratulated for being elected President Elect and Carlos for Treasurer.

Janelle is retiring from Whatcom Community College. She was thanked for all her ideas, information, and hard work through the past years.

Chris thanked Becky Riverman for all her help and guidance.

A plaque was presented to Chris with thanks for her leadership as President this past year.

Denise won the drawing for the door prize.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,  
Bonnie Ellis, ARC Secretary 2007-2009